Feral Cat Coalition
VOLUNTEER POSITIONS

FOOD CUPBOARD

- **Food Cupboard Coordinator**: works with food distributors, feeders, and storage sites
- **Feral Colony Feeder**: feeds feral cat colonies

TRAPS & TRAPPING

- **Trap Depot Coordinator**: works with all trap depots, purchases and repairs traps, updates trap depot information
- **Trap Depot**: stores and lends traps to the public
- **Trapper**: traps cats for spay/neuter, often for those who can’t (such as elderly or disabled feral cat caretakers)
- **Transporter**: transports trapped cats to and from spay/neuter clinics, often for those who can’t (such as caretakers who don’t drive or who don’t have access to vehicles)
- **Feral Colony Liaison**: maintains a feral colony database

ADMINISTRATIVE

- **Volunteer Coordinator**: recruits new volunteers, works with clinic supervisor and coordinators
- **Forms/Documents/Printing Coordinator**: works with coordinators, updating job descriptions and procedures, as needed
- **Donation Box Liaison**: distributes donation boxes to locations around the county and collects them when full
- **Mail Coordinator**: maintains private database of FCC volunteers and donors, distributes mail
- **Statistician**: maintains statistics of feral cats from spay/neuter clinics
- **Clinic Reservations Coordinator**: maintains clinic reservations lists
- **Newsletter Editor**: produces Feral Cat Coalition newsletter
- **Website Copy Editor**: creates and maintains web copy
SPAY/NEUTER COUNSELING

- **Spay/Neuter Counselor Coordinator:** trains and advises Spay/Neuter Counselors
- **Spay/Neuter Counselor:** returns phone calls made to our message center, works with the public to arrange spay/neuter

VETERINARIANS

- **Clinic Veterinarians:** spays/neuters feral cats at our monthly Sunday clinics (usually held the second Sunday of each month)
- **Weekly Veterinarians:** spays/neuters a given number of feral cats each month at own practice (some medical supplies provided)

WEEKLY VETERINARY PARTNERS

- **Weekly Veterinary Partner Coordinator:** trains and advises weekly vet contacts and weekly vet hospitals
- **Weekly Vet Partner Contact:** schedules weekly spay/neuter appointments, works with weekly vet hospitals to replace medical supplies

PUBLIC RELATIONS

- **Media Spokesperson:** works with the media to make announcements and give interviews

FUNDRAISING

- **Grant Writer:** writes grants for spay/neuter funding
- **Webmaster:** updates and maintains our website
- **FCC e-Newsletter Editor:** writes and sends a monthly newsletter to our email database
- **Thank You Card Writer:** writes and mails thank-you notes to our donors

CLINIC VOLUNTEER

- **Clinic Supervisor**
- **Veterinarian (DVM)**
- **Anesthesia staff (RVT)**
- **Post-Anesthesia staff**
- **Transporter**
- **Veterinary Assistant**
- **Recorder**
• Shots staff
• Ear-Tipping staff
• Admitting staff
• Groomer
• Recovery staff
• Public Relations staff

FOSTER CARE

• Foster Care Provider: provides temporary medical foster care for feral cats before they are returned to their caretakers

SPANISH-SPEAKING VOLUNTEERS

• Needed in all areas, but especially as Spay/Neuter Counselors